



**RESPONSES TO QUESTIONS RELATING TO THE
REQUEST FOR **QUALIFICATIONS** FOR PROFESSIONAL LABORATORY SERVICES**

Updated as of March 13, 2018

<http://www.wrd.org/business/water-replenishment-business.php>

Below are responses to questions that have been asked during this Request for Qualifications (RFQ) process. The deadline for questions regarding this RFQ was on Friday, March 9, 2018 at 2:00PM PST.

QUESTION	RESPONSE
1. <u>A. Project Description (Exhibit A, page 1):</u> <i>Is certification by the State Water Resources Control Board, Division of Drinking Water (DDW) the same as California ELAP certification?</i>	Yes, additional information can be obtained at https://www.waterboards.ca.gov/drinking_water/certlic/labs/index.html .
2. <u>Analytical Reporting, Item 1 (Exhibit A, page 4):</u> the contractor shall not release any data with anomalies until approved by the District. <i>Is email notification or preliminary reporting acceptable?</i>	Email notification is acceptable to WRD.
3. <u>SOQ Submission Requirements 6.1 SOQ Format (page 5 of 12) RFP states:</u> all files shall be in a text searchable PDF format (not scanned images)... <u>6.2 SOQ Signing: RFP states:</u> SOQ shall be wet signed by an officer. <i>In order to include wet signed original in electronic version, it needs to be a scanned version. Can you clarify what you want?</i>	The signature page of the electronic version can be scanned; however, the remaining document shall be submitted as a text searchable PDF.



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<p>4. <u>Exhibit B, H. Laboratory Subcontracts (page 2) RFP states:</u> To prevent delays in analytical reporting and to minimize data transfer errors, the Contractor shall limit its subcontracting of analyses to three subcontractors. The Contractor shall list all subcontractors in its proposal. The Contractor will be responsible for ensuring that its subcontractors meet all appropriate quality control requirements. No more than 25 percent of the work (based on the total number of analyses) may be subcontracted.</p> <p><i>Are network laboratories considered subcontractors?</i></p>	<p>A network laboratory is not considered a subcontractor if they are a part of the parent company organization and follow the same policies, procedures, certifications, etc. If you need to have a separate signed agreement with the other laboratory to do work they are considered a subcontractor.</p>
<p>5. <i>Are Method Substitutions Acceptable?</i></p>	<p>No, labs must adhere to the analytical methods specified by WRD.</p>
<p>6. <i>Can we NO BID any items?</i></p>	<p>No, we are seeking the services of a laboratory capable of analyzing a wide range of constituents to support a variety of sampling programs at WRD. We allow the use of subcontract laboratories as described in the RFQ.</p>
<p>7. <i>Can WRD provide the current contract pricing?</i></p>	<p>Yes, pursuant to a separate formal Public Records Request, the information can be provided accordingly. Proposer must contact the law office of Leal Trejo at (213) 628-0808 for the request.</p>
<p>8. <i>Is the standard Turnaround Time 14 Business Days?</i></p>	<p>Turnaround times are in “calendar days”.</p>
<p>9. <i>What is the relationship between the November 2017 Request for Proposal and this Request for Qualifications?</i></p>	<p>The laboratory contracts are managed as two separate programs at WRD. A Title 22 laboratory solicitation was issued on October 31, 2017. The background for this solicitation is described in Exhibit A (page 1).</p>



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<p>10. Attachment A – Fee Schedule:</p> <p><i>Can you specify the list of Metals & Trace Elements by method 200.7?</i></p> <p><i>Can you specify the list of Metals by ICP-MS by method 200.8?</i></p> <p><i>Can you specify the list of Inorganic Anions by method 300.0?</i></p>	<p>The selected laboratory shall have the capability of analyzing and provide costing for all constituents listed in the most current version of EPA Method 200.7, 200.8, and 300.0.</p>